



Ref: CIR/2024/071

8 October 2024

Dear Parents/Guardians,

APPLICATION FOR MOE FINANCIAL ASSISTANCE SCHEME (FAS) FOR YEAR 2025

The MOE Financial Assistance Scheme (MOE FAS) for Year 2025 is now open for Singaporean students in financial need. Please refer to the attached pamphlet for information on eligibility criteria and benefits. To check if your child is eligible for financial assistance, please use the eligibility calculator available at the MOE website at the following link: <https://www.moe.gov.sg/financial-matters/financial-assistance>

2. Parents have the option to choose to apply MOE FAS via **one** of the following modes:

- **Online Application for FAS (eFAS)**

The eFAS application can be submitted via this link: <https://go.gov.sg/moe-efas>

Please note that softcopy supporting documents must be prepared in advance.

- **Parents Gateway App**

Services -> Financial Assistance

- **Hardcopy Application Form**

You may download the attached MOE FAS application form or collect from the school.

For hardcopy application, please submit the completed form with all relevant documents directly to the School's General Office.

3. Please take note that application via hardcopy form is required for:

- a. Family with other dependents (Great grandparents, Aunties/ Uncles, Cousins and others)
- b. Family with more than 6 children in Government / Government Aided School
- c. Family with more than 5 unmarried Children not in Government/ Government Aided Schools
- d. Family with more than 3 grandparents in the household

4. If your child is/children are existing beneficiary/beneficiaries of MSF ComCare, your child/children will be auto granted MOE FAS. You do not need to apply for MOE FAS separately.

5. Please submit your application with supporting documents by **Friday, 8 November 2024**. Please refer to **Annex A** for list of supporting documents required for submission.

6. Please do not purchase textbooks and uniforms as successful applicants will enjoy free textbooks and uniform. There will no reimbursement or retrospective subsidies provided in respect of expenditure items provided under FAS. **Collection of free textbooks and uniforms will be around mid-December**. We will keep you informed of the details upon approval of your application via email.

7. For any enquiries, please contact the School's General Office at Tel: 67533319 or via email at wellingtonps@moe.edu.sg

Thank you.

Mr Ng Wee Ming Dennis
Vice-Principal (Admin)

This is a computer-generated letter. No signature is required.



WELLINGTON PRIMARY SCHOOL

Empowerment Through Education

10 Wellington Circle Singapore 757702

Email: wellingtonps@moe.edu.sg

Tel: 67533319

Fax: 67533765

[http://: www.wellingtonpri.moe.edu.sg](http://www.wellingtonpri.moe.edu.sg)

ANNEX A

Description	Supporting documents required for submission
For all household members	<ul style="list-style-type: none"> A copy of Birth Certificates (child/children & unmarried siblings) A copy of NRICs (above the age of 16)
For household members who are employed	<ul style="list-style-type: none"> CPF Transaction Statement or Contribution History for past 12 months. Latest Income Tax Notice of Assessment 2024 with other sources of income. Latest Payslip or a letter from the employer certifying gross monthly income.
Proof of Other Source of Income	<ul style="list-style-type: none"> Other sources of income may include rental, pension etc.
For household members who are self-employed, Private-hire drivers and food delivery riders	<ul style="list-style-type: none"> CPF Transaction Statement or Contribution History for past 12 months. Latest Income Tax Notice of Assessment 2024. If a household member is not required to pay tax or the latest tax assessment does not reflect his or her current income status, please complete "Declaration of Self-Employment" at Section A of Annex II (For hardcopy application, ref to page 8). Income slips/weekly statements for the last 3 months (applicable for private-hire drivers and food-delivery riders only).
For household members who are unemployed and below age 63 and are not undertaking full-time studies or undergoing full-time National Service	<ul style="list-style-type: none"> CPF Transaction Statement or Contribution History for past 12 months. Complete the "Declaration of Unemployment at Section B of Annex II" (For hardcopy application form, ref to page 8).
Students on full-time study at tertiary institutions (e.g. ITE, Polytechnics, Universities, Private Schools)	<ul style="list-style-type: none"> Student Card/School Smart Card/ Matriculation Card
Full-time National Serviceman (NS)	<ul style="list-style-type: none"> NS Identification Card
For Separated/Divorced/Remarried Parents or Legal Guardianship	<ul style="list-style-type: none"> Separation or Divorced Papers Marriage Certificate (remarried) Relevant court order setting out the custody arrangements pertaining to the child Proof of legal guardianship (e.g. Court Order or Letters of Probate or Administration)

Note: 1. CPF Transaction Statement or Contribution History for past 12 months

Login to CPF Mobile app with your Singpass > Select the menu option on the top left-hand corner > Select 'Transaction History' > Select the filter icon > Select 'Employment Contributions' and/or 'Self-Employed Contributions' options under Transaction Type and the corresponding month range > Click 'Apply' > Select "Generate PDF" on the top-right hand corner to download a copy of your CPF contribution details.

2. Latest Income Tax Notice of Assessment 2024

Login to IRAS's myTaxportal > Select View Notices > Select Individual> Select Notice Type > Notice of Assessment (Individual)> Select Year of Assessment > Select 2024 > Click Search > Select Notice (PDF) > Notice of Assessment (Individual) and download. If there are no records, please provide the page, which shows No Record.

3. School reserves the rights to request for any other documents as and when required for the purpose of verifying the income and/or application.

